

**SALEM RECREATION COMMISSION
SALEM, CONNECTICUT
MEETING MINUTES
OCTOBER 21, 2013**

PRESENT

Sue Spang/ Chairperson
Pamela Henry
Vanessa Bunnell
David Kennedy
Robert Appleby
Al Giansanti

Cindy Noe/ Recording Secretary

ABSENT

Tim Allen
Jim Burke

GUESTS

Donald Bourdeau

CALL TO ORDER

Chairperson Sue Spang called meeting to order at 7:04PM

1. MINUTES

M/S/C (P.Henry/D. Kennedy) to approve the September 16, 2013 minutes as presented.

Vote: Approved unanimous

2. TREASURER'S REPORT

NONE

3. PUBLIC COMMENT/GUESTS/CORRESPONDENCE

a. Don Bourdeau Report

D. Bourdeau talked of field issues. Large population of grubs caused him to apply grub control chemical to fields. Also, the grass has brown spots. Burnetts Landscaping brought in to look at grass.

Still seems to be abuse of the tennis courts by dog owners using the space to keep dogs in a confined location. Talk of an article being presented to the town by November 1, 2013 about animals.

Forsyth Road having parking issues with people parking on the grass and not using the parking lot provided. D. Bourdeau and R. Appleby talked about installing no parking signs in the area. The members discussed the need for no parking signs, S. Spang will ask for the issue to be put on the selectmen's meeting agenda for approval.

S.Spang requested that D. Bourdeau do some work on the Babe Ruth field. Field needs to be cut and clay scrapped from under sod. The Babe Ruth field was not done this year.

4. ADDITIONS AND REVISIONS

NONE

5. NEW BUSINESS

a. Election of Officers

R. Appleby nominated S.Spang for Chairperson, D. Kennedy for Vice Chairperson and P. Henry for secretary.

Vote: Approved Unanimous

b. Village District Zone

S.Spang announced that the Village District Zone Plan has been updated recently and can be viewed on town website. Recreation Commission building and fields are currently in the zone and any new structures would have to meet new village standards. S. Spang is going to attend the October 22, 2013 town meeting to give a public comment that Recreation Commission buildings and fields be removed from the plan. There is concern about lighting issues if fields stay in the zone. Letters have been sent out to about 60 property owners that will be affected by the Village Zone District plan.

c. Tree Lighting

Sunday, December 8, 2013 date set by Recreation Commission. Times for event will be 4pm-6pm S. Spang requested that the tree lights be checked so she can purchase new lights if necessary. D.Kennedy will purchase 350 munchkin doughnut and hot chocolate for event. P.Henry will purchase 2 gallons of cider, paper goods and 100 candy canes. S. Spang will handle decorations, music and Santa visit. V. Bunnell to try and get 4-5 Salem School 8th graders to volunteer at the event. Recreation Commission will donate \$150 to the 8th grade class for helping out. S. Spang announced that a Salem, non-profit organization that is picked by John Cassidy/Santa will also receive a \$150 donation. S. Spang mentioned a good turn out of Recreation Commission members would be great.

d. Round Hill Road Lighting

D. Kennedy looking into grants for lighting. Discussion took place of writing ideas for the grants. Suggestion was made by D.Kennedy to put a request to the Board of Finance to add \$20,000 into the Recreation Commission budget for safety lighting.

D. Kennedy stated test holes need to be done. Test holes need to be 14-15 feet. D. Kennedy stated testing could be done anytime.

e. New Member

S. Spang also stated that there is still a vacancy on the Recreation Commission.

f. Halloween

S.Spang stated the Trick and Trunk/Boo Bash was a huge success. Recreation Commission and PTO paired together for this event. There were 14 vehicles in the trick and trunk. Recreation Commission donated candy, glow sticks and bags for the event. S.Spang spoke of safety concerns with children running around the parking lot and being close to road. V. Bunnell stated that Fire/Police were supposed to be at event but was not. S.Spang suggested that next year a follow up call be done to Fire/Police.

g. Recreation Clerk Report

None

Diane Weston is away on vacation. S. Spang mentioned that H.Alligood is teaching an art class with 6 kids signed up.

6. OLD BUSINESS

a. Forsyth Road

D. Bourdeau suggested the Commission look into getting bathrooms at the Forsyth Road complex. It would require, well, septic, and bathrooms. S. Spang asked if B. Appleby could get a price range for the project.

D. Bourdeau estimates the cost to be around \$100,000 for bathrooms, septic and well. D. Bourdeau suggested that it be presented to Board of Finance as a two year project, receiving 50,000 annually for two years to complete project. Talk took place of position and adding a pavilion and play area also. S. Spang stated there was a ten year plan approved by the Planning and Zoning Commission and it is also in the Plan of Conservation and Development. D. Bourdeau will contact the town engineers to meet with at the field on October 31.

b. Baseball

D. Kennedy stated that the batting cages are down and items are out of the showcase. D. Bourdeau will shut off water to bathrooms for the season. Talk about locks being rekeyed to stop use when closed for the season. Also, a padlock might be used to prevent use during off season. A.Giansanti stated that the dug out have been painted and that R. Banker has resigned.

c. Soccer

R. Appleby stated the season is finishing up.

d. Basketball

Reported by V. Bunnell

- Teams in place
- Practice dates and place set up
- School use set up. Talked to D. Bourdeau about better access getting inside and doors being open Saturday 9am-5pm and Sunday 10am-6pm
- Uniforms ordered for students and coaches
- A. Fedoras Coaching 6-8 grade co-ed team
- No coach for 4/5 graders so she is coaching this team
- All other coaches are in place
- November 2, 2013 is the start up date

V. Bunnell requested to D. Bourdeau that the janitors put up the backboards for the court.

Colchester is on board for scrimmages. Colchester offered to provide referees and playing time in Colchester.

S.Spang asked if background checks have been done. V. Bunnell stated all background checks have been done. Most were done through soccer and she will get copies and send to S.Spang. D. Kennedy to get copies of three of the coaches because the background checks were done through the baseball league.

e. Tennis

None

f. Multi-Purpose Path

None

7. OTHER BUSINESS

D. Kennedy asked S.Spang if she heard from N. Morrow about doing a soccer press box as an Eagle Scout Project. S. Spang stated she had not heard from N. Marrow but funds are available for such a project.

M/S/C (D. Kennedy/ P. Henry) for D. Kennedy to approach the Lions for partial funding for the Babe Ruth field scoreboard.

Vote: Unanimous

Discussion took place with D. Bourdeau about gym floors being dusty and kids slipping. D. Bourdeau stated that all supplies in gym have to be picked up daily so janitors can clean floors.

S.Spang started a discussion about the recent basket clinic. First clinic had 11 children and the second had about 14. There was an injury in the second basketball clinic. S. Spang stated incident reports need to be filed by coaches as soon as they learn of any injury so they are on file.

R. Appleby spoke to D. Bourdeau about installing a railing around the parking lot area on Forsyth Road in the spring with the unused \$1900.00. They will discuss this further next Thursday during their meeting at Forsyth Road.

8. Future Action Items

- a. Language for gym use
- b. MOU for leagues

9. Adjournment

M/S/C (A. Giansanti/D. Kennedy) to adjourn the meeting at 8:53pm

Vote: Approved unanimous

Respectfully Submitted

Cindy Noe
Recording Secretary